

Your Company
Your Company address

Invoice

Invoice Date:

Invoice Number:

For the temporary services of John Smith at Work- a-lot Ltd (where temping)

For the;		
Week commencing xx/xx/xxxx	37.50 hours @ £7.50 per hour	£281.25
	VAT @ 17.5% (only if VAT registered)	£ 49.22
	Total	£330.47

Please make Payment to:

Company Bank Name:
Company Bank Sort Code:
Company Bank Account Name:

VAT No (only if registered for VAT)
Company Registration No.