

Employee No.	Employee Name	Process Date	National Insurance Number
1234	Mr Steven Bloggs	01/01/00	JC 26 35 22 C

Payments	Units	Rate	Amount	Deductions	Amount
Holiday PAY	0.2	540.42	108.80	PAYE Tax	112.80
Basic Pay	28.00 (Hours Worked)	20.00 (Pay Rate)	560.00 (Total Pay)	National Insurance	61.98

This Period			Year to Date		
Total Gross Pay	668.08		Total Gross Pay TD	5386.84	
Gross for Tax	668.08		Gross for Tax TD	5386.84	
Earnings for NI	668.00		Tax Paid TD	889.00	
Payment Period	Weekly		Earnings for NI TD	5386.00	
			National Insurance TD	488.96	

Adept Recruitment	Net Pay
Tax Code: 543L Dept: 10 Tax Period: 19 Payment Method: BACS	687.24

- Holiday Pay:** Units: 0.2 is a weekly decimal (0.2 is 1 day)
Rate: This figure is NOT the total amount you have accrued it is the average wage you have earned over the past 12 weeks on which your Holiday Pay is based
Amount: The amount shown is Amount of Holiday pay paid – in the case of this example 1 day = (540.42 * 0.20)
- Cumulative:** This Payslip is one on a 'cumulative' basis as it states the actual Week Number under Tax Period. For those on Emergency Tax this would say WK1
- TD:** Means 'To Date'. As this payslip is a 'cumulative' basis it means total from 5th Apr of the current tax year.
If you were on a WK1 basis the TD would mean in the time of your employment in the current tax year paid by Adept.
- Employee No**
National Insurance No: Always quote these numbers with any payroll query that you may have.